

**CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
MINUTES OF THE REGULAR COUNCIL MEETING
DATE 10/11/2021**

The meeting was called to order at 7:00 p.m. by Mayor Krueger in the Swartz Creek City Council Chambers, 8083 Civic Drive.

Invocation and Pledge of Allegiance.

Councilmembers Present: Fountain, Florence, Gilbert, Hicks, Krueger, Pinkston, Henry.

Councilmembers Absent: None.

Staff Present: City Manager Adam Zettel, Clerk Connie Olger.

Others Present: Bob Plumb, Dennis Cramer, Fire Chief Plumb, Steve Long.

Others Virtually Attended: Lania Rocha, Director of Public & Community Services
Rob Bincsik.

APPROVAL OF MINUTES

Resolution No. 211011-01

(Carried)

Motion by Councilmember Florence
Second by Councilmember Fountain

I Move the Swartz Creek City Council approve the Minutes of the Regular Council Meeting held Monday September 27, 2021 to be circulated and placed on file.

YES Florence, Gilbert, Hicks, Krueger, Pinkston, Henry, Fountain.
NO: None. Motion Declared Carried.

APPROVAL OF AGENDA

Resolution No. 211011-02

(Carried)

Motion by Councilmember Henry
Second by Councilmember Gilbert

I Move the Swartz Creek City Council approve the Agenda as, presented for the Regular Council Meeting of October 11, 2021, to be circulated and placed on file.

YES: Gilbert, Hicks, Krueger, Pinkston, Henry, Fountain, Florence.
NO: None. Motion Declared Carried.

CITY MANAGER'S REPORT

Resolution No. 211011-03

(Carried)

Motion by Councilmember Fountain
Second by Councilmember Gilbert

I Move the Swartz Creek City Council accept the City Manager's Report of October 11, 2021, including reports and communications to be circulated and placed on file.

Discussion Ensued.

YES: Hicks, Krueger, Pinkston, Henry, Fountain, Florence, Gilbert.
NO: None. Motion Declared Carried.

MEETING OPENED TO THE PUBLIC:

Steve Long 5356 Worchester Drive, would like to set up a date/time for delivery of the curio cabinet for the front lobby. Mr. Zettel responded the city could have a few DPW workers help just let him know but it would have to be before 4:30, which is the workers end of workday.

Dennis Cramer 5299 Worchester Drive, participated at the marketplace booth at Jeepers Creekers for recycling education and it was very successful. If anyone is aware of a veteran in need of help please give them his number.

COUNCIL BUSINESS:

RESOLUTION TO APPROVE THE FISCAL YEAR 2022 BUDGET FOR THE FIRE DEPARTMENT

Resolution No. 211011-04

(Carried)

Motion by Mayor Pro Tem Hicks
Second by Councilmember Henry

WHEREAS, the agreement for fire service between Clayton Township and Swartz Creek City indicates a specific process for budgetary review and approval by the municipalities; and,

WHEREAS, the staff of Clayton Township and the Swartz Creek City have found the proposed budget to be acceptable by both parties; and,

WHEREAS, the Swartz Creek Fire Board affirmed the proposed budget at their regular meeting on September 20, 2021.

NOW, THEREFORE, BE IT RESOLVED THAT the City of Swartz Creek approve the Fiscal Year 2022 Swartz Creek Area Fire Board Budget, a copy of which is attached hereto, gross maximum total not to exceed \$326,329, to be paid commensurate of the agreement between the City of Swartz Creek and the Township of Clayton, payment being the City's obligation of one-half of the proposed total budget.

Discussion Ensued.

YES: Krueger, Pinkston, Henry, Fountain, Florence, Gilbert, Hicks.

NO: None. Motion Declared Carried.

RESOLUTION TO APPROVE THE FIRE DEPARTMENT EQUIPMENT PURCHASE

Resolution No. 211011-05

(Carried)

Motion by Councilmember Gilbert
Second by Councilmember Florence

I Move the Swartz Creek City Council approve the Fire Department equipment purchase of \$60,000 from fund 402.

YES: Pinkston, Henry, Fountain, Florence, Gilbert, Hicks, Krueger.

NO: None. Motion Declared Carried.

RESOLUTION TO APPROVE A PROFESSIONAL SERVICE AGREEMENT FOR OVERSIGHT OF SEWER FATS, OILS, AND GREASE MANAGEMENT

Resolution No. 211011-06

(Carried)

Motion by Councilmember Gilbert
Second by Councilmember Fountain

WHEREAS, the city owns, operates, and maintains a system of sanitary sewer assets; and

WHEREAS, the city administers an asset management and maintenance program for said sewer assets, which includes inspections, cleaning, and lining; and

WHEREAS, the city also recognizes the importance of reducing fats, oils, and grease (FOG's) in the public system and has adopted best practices and ordinances to that end; and

WHEREAS, the city has not pursued active enforcement of the FOG standards in relationship to commercial kitchens, but now recognizes the importance of doing so to reduce system maintenance and increase system reliability; and

WHEREAS, DLZ is a federally pre-qualified engineer that has been recognized by city staff as a leader in sanitary sewer services, and they submitted a proposal to perform the services as outlined in the attached proposal dated September 15, 2021; and

WHEREAS, the city finds DLZ to be a qualified firm performing a professional service.

NOW, THEREFORE, BE IT RESOLVED the City of Swartz Creek approves the service proposal by DLZ as dated September 15, 2021 and included in the October 11, 2021 city council packet, in the amount of \$14,244 for Fats, Oils, and Grease Program Services.

BE IT FURTHER RESOLVED the City of Swartz Creek authorizes and directs the Mayor to execute this proposal on behalf of the city.

Discussion Ensued.

YES: Henry, Fountain, Florence, Gilbert, Hicks, Krueger, Pinkston.
NO: None. Motion Declared Carried.

RESOLUTION TO APPROVE HVAC EQUIPMENT AND INSTALLATION BID AWARD

Resolution No. 211011-07

(Amended)

Motion by Councilmember Pinkston
Second by Councilmember Henry

WHEREAS, the City of Swartz Creek sought sealed bids for the provision and installation of three furnaces and three AC units located at the civic campus; and

WHEREAS, the City of Swartz Creek sought sealed alternative bids for the provision and installation of enhanced air cleaners, thermostats, and high efficiency equipment at the civic campus; and

WHEREAS, Dee Cramer is the low bidder, with pricing as follows:

1. Primary HVAC Replacement: \$19,284

2. Filter Retrofits x5: \$4,573
3. Thermostat Replacements x5: \$1,891
4. Six Filter: \$915
5. Six Thermostat: \$378
6. Increased Efficiency Option: \$2,834; and

WHEREAS, Dee Cramer is found to be of sufficient capacity and experience to perform the services to expectations.

NOW, THEREFORE, BE IT RESOLVED, the Swartz Creek City Council hereby awards the contract for HVAC to the low bidder, Dee Cramer per the specifications set forth in the bid document, inclusive of all alternates, for a total price of \$29,875, and further direct the City Manager to prepare and execute a contractor's agreement with Dee Cramer.

NOW, THEREFORE, BE IT RESOLVED, the Swartz Creek City Council further directs the City Treasurer to amend the budget and apportion funds at her discretion.

Discussion Ensued.

(Carried)

Motion by Councilmember Gilbert
Second by Councilmember Henry

I Move the Swartz Creek City Council approve the HVAC equipment and installation bid with the contingent of three furnaces being quoted in the bid.

YES: Florence, Hicks, Krueger, Henry, Fountain.
NO: Gilbert, Pinkston. Motion Declared Carried.

YES: Fountain, Florence, Hicks, Krueger, Henry.
NO: Gilbert, Pinkston. Motion Declared Carried.

SEWER EQUIPMENT PURCHASE

DISCUSSION

Rob Bincsik, Director of Public & Community Services, communicated the past experiences they have had with outsourcing sewer service companies and the reasons he is suggesting a purchase of a Vactor. He is asking council on whether we should proceed investing time to research the options of purchasing this equipment.

Mr. Zettel also explained this purchase would allow us to do maintenance on our schedule and take care of emergencies timely.

Mayor Krueger requested Mr. Zettel bring to council a cost comparison of doing work with our own equipment/staff versus outsourcing projects, to the next council meeting.

MEETING OPENED TO THE PUBLIC:

Dennis Cramer 5299 Worchester Drive, Communities First bought the Masonic Temple in Downtown Flint.

REMARKS BY COUNCILMEMBERS:

Councilmember Henry thanked all who helped out at Jeepers Creekers event, it was a nice event.

Councilmember Fountain enjoyed the Jeepers Creekers event and heard lots of compliments about it.

Mayor Pro Tem Hicks informed everyone about Plante Moran's webinars and there is one tomorrow and they are very informative.

Councilmember Gilbert wished everyone a good evening.

Councilmember Pinkston was disappointed on the lack of HVAC bids, being only one received and not even from a local business.

Mayor Krueger agreed with Councilmember Pinkston.

ADJOURNMENT

Resolution No. 211011-08

(Carried)

Motion by Councilmember Gilbert
Second by Councilmember Fountain

I Move the Swartz Creek City Council adjourn the regular meeting at 9:02 p.m.

Unanimous Voice Vote.

David A. Krueger, Mayor

Connie Olger, City Clerk